Evensift guides · Card

Hand-over note: screening with a colleague

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To	From	Date sent	Decisions back by

Review	Stage	Criteria version and date
	Title and abstract / Full text	

What is enclosed

Item	Details
Records, each with its ID, title and abstract	Number of records:
The eligibility criteria, numbered in order of importance	Version and date:
The numbered reasons for exclusion	
At full text: the reports	How they are sent (checked against the library's licences):

Please send back

- a decision on each record: Include, Maybe or Exclude;
- the reason number for each exclusion;
- any notes, about the paper only.

Nothing else needs to come back.

Keeping it independent. My decisions are not in this file. Please screen on your own, and let us not discuss any record until both of us have finished.

How we agreed to count Maybe for the agreement figure	Questions to

The full guide: evensift.com/guides/screening-alone-or-with-a-colleague/

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